



## **The University of Jordan**

**Faculty:** Archaeology & Tourism  
**Department:** Cultural Resources Management and Conservation  
**Semester:** Second Semester  
**Academic Year:** 2015/2016  
**Course Name:** Documentation of Cultural Heritage  
**Credit hours:** 3 hours  
**Elective or compulsory requirement course:** Compulsory requirement

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### **Course Description**

This course explains fundamentals, methods and techniques of recording and documentation in the field of cultural heritage. Through systematic introducing of Key concepts and methods of data collection, analyzing and management, students learn how to achieve an effective and sustainable documentation that meets the strategic goals of the heritage preservation and fits with specific conservation, research or information management needs.

### **Learning Objectives**

1. To explore the different methods, techniques and tools used in the recording and documentation of cultural heritage.
2. To establish the means of providing an effective and sustainable documentation.
3. To present the international standards to be followed in the recording and documentation of cultural heritage.
4. To provide the basic skills needed for recording and documenting sites, monuments and objects.

### **Intended Learning Outcomes (ILOs):**

Successful completion of the course should lead to the following outcomes:

**A. Knowledge and Understanding:** Student is expected to

**A1-** Learn how to be methodical and organized during data collection, processing and management.

**A2-** Demonstrate an awareness of why and how to be precise and rigorous when handling a documentation task.

**A3-** Show basic knowledge of the existing equipment used in the documentation of archaeological and other cultural heritage records.

**A4-** Determine the appropriate method of recording when working under different constraints.

**B. Intellectual Analytical and Cognitive Skills:** Student is expected to

**B1-** Show a capability to be methodical and organized.

**B2-** Demonstrate effective responses to a variety of recording requests.



## Learning and Evaluation Methods

ILO/s	Learning Methods	Evaluation Methods
	Lectures, presentations, discussions. And computer lab.	Exams, presentations of individual or group works.

## Course Contents

Content	Week	ILO/s
General framework: definitions, concepts and basic principles	Week 1	Lectures and discussion
Place and role of recording and documentation in the scientific methodologies	Week 2	Lectures and discussion
International standards in recording and documentation.	Week 3	Lectures and discussion
Methods and steps of documentation in archaeology and cultural heritage.	Week 4	Lectures and discussion
Methods and techniques of recording and documentation during surveys	Week 5 and 6	Lectures, discussion and PowerPoint presentations
Methods and techniques of recording and documentation during excavations	Week 7	Lectures, discussion and PowerPoint presentations
Methods and techniques of recording and documentation in the lab.	Week 8	Lectures, discussion and PowerPoint presentations
Methods and techniques of recording and documentation in the museums	Week 9	Lectures, discussion and PowerPoint presentations
Data management: data bases	Week 10-12	Computer lab.
Data management: Archaeological / Geographical Information System	Week 13-14	Computer lab.

**\*some adjustments could happen according to the weeks due to the exams and other academic activities.**



## **Evaluation**

<b>Evaluation</b>	<b>Point %</b>	<b>Date</b>
<b>Midterm Exam</b>	30	Around Nov. 15th
<b>Individual / group work presentations</b>	15	Week of 15-20 December
<b>Participation</b>	5	
<b>Final Exam</b>	50	In January

## **Main References:**

- 1-Robin Letellier. 2002 : Recording, documentation, and information management for the conservation of heritage places : guiding principles. The Getty Conservation Institute.
- 2-Museum of London. 1994: Archaeological Site Manual. Museum of London, Archaeology Service. 3d edition
- 3-Heritage Resources Branch 2008.: Avocational Archaeology, Fiels Manual. Ministry of Tourism, Parks, Culture and Sport. Canada
- 4-Other references (in French and English) available upon request.

Course Teacher

Head of the Department

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Dr. Fuad Hourani

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Dr. Maysoon Alnahr